

## Commenting on OERs

### **This guide covers:**

- How to comment on OERs on SWAPBox
- Benefits of commenting on OERs on SWAPBox

Other guides you might be interested in are: Finding and downloading resources, Using an OER in your teaching and learning, Uploading your own OERs, Feedback and Good Practice, Becoming a Reviewer

### **Context**

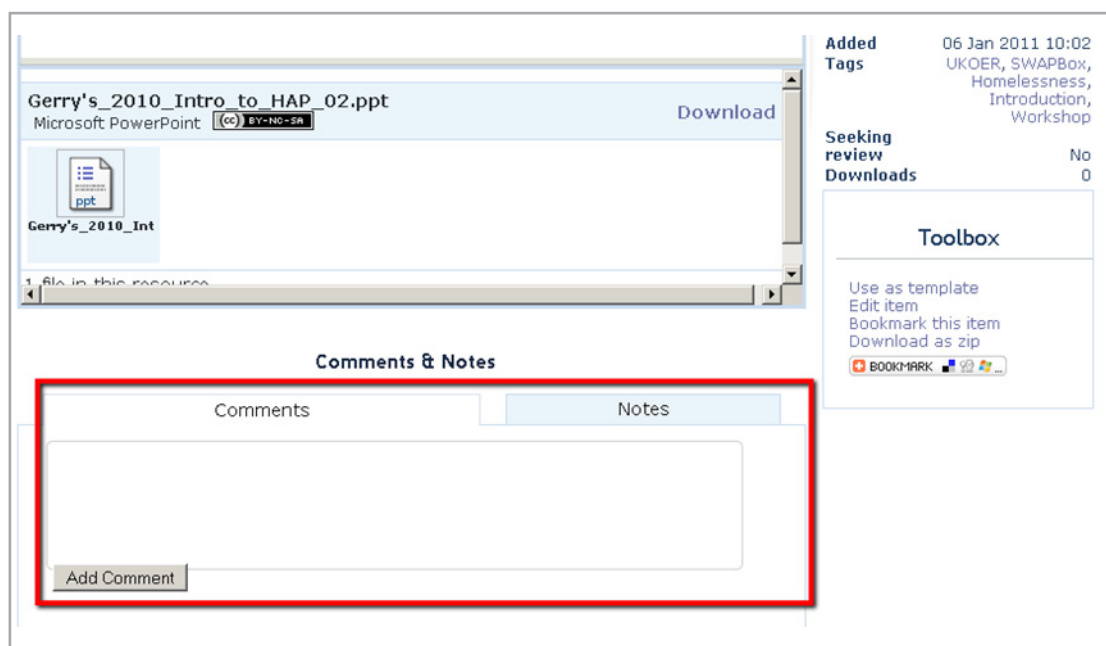
As you will have noticed yourself, SWAPBox resources come in many formats and address a wide variety of topics. Furthermore, the purposes for creating the resources in the first place are diverse: they include PowerPoint presentations of lectures but also presentations to introduce an event, case study videos that have been produced to develop a range of skills, even notes prepared by individuals to help plan seminars or workshops. In addition, uploaders will often provide an explanation of how they have used a resource themselves, and how other users might wish to adapt it for their own purposes. Receiving comments from SWAPBox members who have followed these suggestions is useful to both the original author and other potential users of the resource.

However, there might also be alternative uses for a resource that were not anticipated by the original author but are identified by a new user who has downloaded the OER. In this case, sharing with the SWAPBox community how a resource could be alternatively used will not only be relevant to other members who can use the resource in the same way but will also encourage them to repurpose the resource themselves.

### **To provide a comment on SWAPBox**

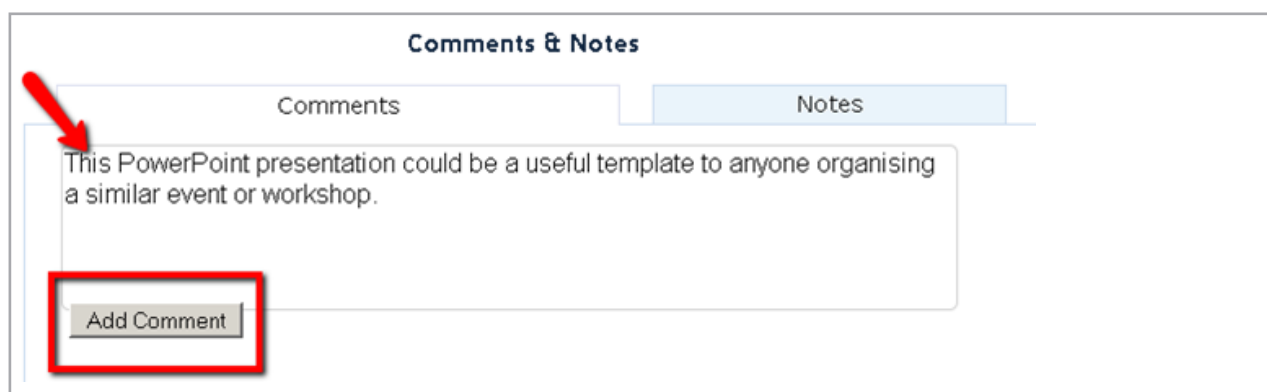
In order to provide a comment on SWAPBox, you will need to be logged in to your account, so you need to be a registered user. If you have not already done so, please register on SWAPBox (see Guide on How to Register).

Find the resource you would like to comment on, and scroll down the page to the comments box.



The screenshot shows a resource page for a PowerPoint presentation titled "Gerry's\_2010\_Intro\_to\_HAP\_02.ppt". The file is a Microsoft PowerPoint (ppt) with a Creative Commons license (CC BY-NC-SA). A "Download" button is visible. To the right, there is a sidebar with metadata: "Added" on 06 Jan 2011 at 10:02, "Tags" including UKOER, SWAPBox, Homelessness, Introduction, and Workshop, "Seeking review" status as "No", and "Downloads" as "0". Below this is a "Toolbox" with options: "Use as template", "Edit item", "Bookmark this item", and "Download as zip", along with social media icons for BOOKMARK, Facebook, and Twitter. The main content area is titled "Comments & Notes" and has two tabs: "Comments" and "Notes". The "Comments" tab is active, showing a large text input field and an "Add Comment" button at the bottom left. A red box highlights the entire "Comments & Notes" section.

Type your feedback into the comments box and click 'add comment' when finished.



This screenshot shows the "Comments & Notes" section with the "Comments" tab selected. A red arrow points to the text input field, which contains the comment: "This PowerPoint presentation could be a useful template to anyone organising a similar event or workshop." Below the input field, the "Add Comment" button is highlighted with a red box.

Your comment will appear immediately on SWAPBox. You can amend it by clicking 'edit'. Should you wish to remove your comment again, you can click 'delete'.



This screenshot shows the published comment from "Dr Jules Newman" on 14 Jan 2011 at 14:12. The comment text is "This PowerPoint presentation could be a useful template to anyone organising a similar event or workshop." To the right of the comment, the "Edit | Delete" buttons are highlighted with a red box.

Once your comment has been added, the uploader will be informed by email that new feedback has been left for their resource. They can now respond to any queries or suggestions you might have left by also commenting on the resource.

### **Someone has commented on one of your resources**

SwapBox [mrt@ecs.soton.ac.uk]

**Sent:** 14 January 2011 14:12

**To:** [Newman J.C.](#)

**Dr Jules Newman** has posted the following comment:

This PowerPoint presentation could be a useful template to anyone organising a similar event or

On your resource: [Introductory Presentation to Homeless Awareness Day 2010](#)

### **Where do I go from here?**

For information on how to search for existing resources, using OERs in your teaching and how to upload your own materials, please see the guides on 'Finding and Downloading Resources', 'Using an OER in your Teaching and Learning' and 'Uploading your own OERs'. For further information on good practice when providing feedback, please see the guide on 'Feedback and Good Practice'. To find out more about the benefits of leaving regular comments, see the guide 'Becoming a Reviewer'.